

SECRET

16 FEB 1984

25X1 MEMORANDUM FOR: [REDACTED]
Support Officer, OF

25X1 FROM: [REDACTED]
New Building Project Office, OL

SUBJECT: Block Planning
Office of Finance Space Requirements

25X1 1. Attached is a copy of the latest computer run of Office of Finance (OF) space requirements. This should reflect the 1984 TO figures and any additional special space requirements. The updated run shows 24 new positions for the 1984 TO. We received information from the Comptroller that OF's 1984 TO should reflect an increase of [REDACTED] positions. Please review the run and make any corrections. I also realize that maybe the error occurred during the 1983 TO.

2. The computer run is in a different report format. You will notice a column heading "bld." This is where the building you are programmed for is identified. NOB stands for New Office Building, and EOB stands for Existing Office Building. There is another heading "flr," which represents the floor your office will be located on. This will be filled in at a later date.

3. The highlighted lines are the 1984 TO positions.

25X1 [REDACTED]

25X1 [REDACTED]

Attachment:
As Stated

25X1 OL/NBPO/[REDACTED] (15 Feb 84)

Distribution:
Orig - Addressee (w/att)
1 - OL/NBPO

X File: BLOCK PLANNING/ODA

Unclassified When
Separated from Attachment

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